

# GRAND | HYATT®

MANCHESTER GRAND HYATT  
SAN DIEGO



## GUEST PACKAGING GUIDELINES

**MANCHESTER GRAND HYATT SAN DIEGO**  
1 MARKET PLACE,  
SAN DIEGO, CA 92101

619 358 6717 TELEPHONE 619 358 6987 FAX  
[sanrs-businesscenter@hyatt.com](mailto:sanrs-businesscenter@hyatt.com)

### SHIPPING INFORMATION

Manchester Grand Hyatt San Diego is pleased to accept pre-paid packages ahead of your arrival. Please note any packages arriving C.O.D. will be refused and no notification will be made by the hotel to the shipper.

When shipping please address packages following this format:

Grand Hyatt SD

Hold for: <insert name of onsite guest and/or organization>

**SACC**

1 Market Place  
San Diego, CA 92101

### SHIPPING PRICING

A handling and storage fee will apply for each package received by the hotel. Prices are per package. One-time fee.

Envelope	\$8
Pack	\$11
Box (under 17" up to 20lbs)	\$32
Box (over 17" up to 50 lbs)	\$52
Plastic cases/luggage/golf clubs	\$80
Display booth	\$105
Crates /pallets (up to 48"x40")	\$330
Double pallets (larger than 48"x40")	\$630

\$10 fee will be added to boxes exceeding max weight

### OUTBOUND SHIPPING:

Outbound shipping instructions will be given upon package delivery. We do not pack booths or displays for exhibitors. This must be completed prior to outbound shipping.

Pricing for inbound shipping applies to all outbound services and are subject to change based on weight and quantity. We have limited packaging supplies available complimentary. Boxes are available for purchase. Please see below for available sizes and prices

### ADDITIONAL PACKAGING SERVICES:

Boxes for purchase:

24x24x24	\$10/ea
17x17x17	\$7/ea
14x14x14	\$5/ea
10x10x10	\$4/ea
Hand Cart (small)	\$30/day
Hand Cart (large)	\$50/day

*Hand Carts are available until 5pm, subject to availability and must be reserved in advance*

### ADDITIONAL INFORMATION:

Any material that arrives more than 4 days ahead of arrival will be subject to a double handling & storage fee. Prices vary based on size of items stored.

Storage of empty items will be subject to additional fees.

Unclaimed packages will be returned to the sender after 30 days. Packages with no contact information will be returned to sender the day after guest's departure or event end date. Packages that cannot be returned to sender (Amazon, GLS, DHL, etc.) will be discarded or donated.

Please call for information on shipment of large crates or heavy equipment as prices are subject to change and arrangements must be made in advance.