



# Company Information

## 2020 Jacksonville SACC

### 26-27 March

#### Prior to Conference

#### Items needed

#### Registered companies

Company profile (75 words or less)

Attendee List (include Academy and class year or Veteran branch of service)

#### Hosting a seminar or other sponsorship?

Hi-Resolution logo

Ad ( 7.25 x 6.95, 300 dpi, jpg / tiff / pdf)

Send short bio and photo for speaker(s) to [tonya.mcginis@usna.com](mailto:tonya.mcginis@usna.com)

Send presentation to [tonya.mcginis@usna.com](mailto:tonya.mcginis@usna.com) and copy Encore at [Caitlin.fristrom@encore-us.com](mailto:Caitlin.fristrom@encore-us.com)

#### Create SACCentral profile

Go to [SACCentral](#), create your profile, post jobs and access resumes. Once the resume book is open, we recommend contacting candidate of interest in advance.

#### Thursday, 26 March 2020

#### Company Check In

Location – TBD

9:00 am – 7:00 pm

#### Booth Set Up

Location – Conference Center A

6:00 pm – 9:00 pm

**If unable to check in on Thursday, your materials will be delivered to your booth in Conference Center A**

## Booth Set Up

Location – Conference Center A

7:00 am – 9:00 am

Materials and boxes will be delivered to the booth

LinkedIn Photo Booth

9:00 am – 5:00 pm – sponsored by **Microsoft**

## Job Fair

Location – Conference Center A

Morning Session: 9:30 am -12:15pm

Afternoon Session: 1:30 pm -5:00 pm

Candidate Breakfast – 8:30 – 9:30 am sponsored by **GE** Located in Grand Ballroom 1,2,3

Candidate Luncheon: 12:15 pm -1:30 pm sponsored by **Michelin North America**

*Companies on their own during candidate breakfast and lunch.*

## Info

**\*Please do not schedule interviews at your booth during breakfast or lunch.**

Resumes – Resume access will be granted to your company approximately four weeks prior to the conference. You may share resume access with your recruiting team. A hard copy resume book containing the resumes of the pre-registered candidates will be provided when your company checks-in at SACC.

Booth/Table Size - Each company is assigned a booth location upon check-in to the SACC office on Thursday. SACC booths are generally assigned in alphabetical order. Tables are 6' x 3' with 2-3' of space between each company table. **Table top and floor displays should be no wider than six feet.** Two chairs are provided with each table.

**Thursday** – Companies check-in, pick up printed resume books, name badges, get booth assignments and set up booths that evening; shipments will be at your booth in the ballroom.

**Friday** – Job fair is all day (9:30am-5:00pm) with 75-minute lunch break (we close the conference area at lunch).

**\*Please do not schedule interviews at your booth during breakfast or lunch.**

Attire on Friday – Dress according to company culture; many companies wear team golf shirts, slacks, comfortable shoes; some companies wear suits. Candidates will be in business suits or uniform of the day.

Interviews – SACC provides shared interview space; location on Friday: TBD.

Booths should be manned until the conclusion of the job fair at 5:00 pm.

Return Shipments on Friday – Please pack up boxes and leave at your booth with return shipping label; hotel will ship out the next business day.