

SACC *Service Academy Career Conference*



Candidates Conference Checklist

1. Log into [SACCentral](#)
 - a. Complete your profile
 - b. Upload your resume**
 - c. Review and apply for current job postings

2. Review the website
 - a. Review attending companies
 - b. Check webinar schedule and plan to attend**

3. Virtual SACC set-up
 - a. Slack training will be held the day prior to the career fair
 - b. Invitation to Slack will be sent morning of the training
 - c. Accept Slack invitation and follow along during the Event Training to set up your Slack profile
 - d. Display name should include Academy and class year – Jennifer Doe USAFA '00

4. During the Virtual SACC
 - a. Dress for an interview – recruiters may request a virtual conversation
 - b. Have your resume available to attach during chat
 - c. Use channel browser to search for a specific company
 - d. Visit a company channel and introduce yourself in order to speak to a recruiter
 - e. Please do not call recruiters directly
 - f. Be patient with recruiters – they will connect with you as soon as they are available
 - g. Please do not flood chatrooms with multiple posts.
 - h. SACC staff will be available for questions during the event. Visit **#-sacc-office channel**
 - i. Be sure to check your email during the event as some recruiters may reach out via email

Virtual SACC Tips/Tricks

- For more information on a company, view channel details in the top right of a company channel
- Feel free to visit the **#-main-lobby** channel, your AOG/AA, or BGO and MALO channels
- Not hearing from a recruiter? Check their status (be back soon, available, currently in chat, etc)
- SlackBot is reserved for system messages such as mentions in channels. Monitor this channel in case you get messages.